

Board of Directors Meeting
MINUTES OF June 4th, 2016
Old Orchard Inn
Greenwich, Nova Scotia

ATTENDANCE

Hank Middleton
Dave Wright
Susan Ritchie
Jackie Foster
Sandra Margettie
Susan MacQuarrie
Vernon Simms
Richelle MacLaughlin
Christy Linders

President
Vice-President
Past President
Annapolis Valley Regional School Board
Cape Breton-Victoria Regional School Board
Chignecto-Central Regional School Board
South Shore Regional School Board
Strait Regional School Board
Halifax Regional School Board

REGRETS

Blair Samson
Eleanor Bernard
Andrea Noylander
Elizabeth Acker

Conseil scolaire acadien provincial
Mi'kmaw Kina'matnewey
Black Educators Association
Tri-County Regional School Board

STAFF

Karen Budden
Nancy Pynch-Worthylake
Trish Smith
Danielle Cotreau

Finance and Office Manager
Executive Director
Communications Officer
Executive Assistant

1. Call to Order

The president called the meeting to order at 11:42 a.m..

2. Record of Attendance

The attendance for the meeting was recorded.
President Middleton welcomed the returning and new members to the table.

3. Approval of Agenda

It was MOVED and SECONDED (MARGETTIE / MACQUARRIE)
that the agenda be approved.

MOTION carried.

4. Review of Annual Conference

- a) Future AGMs
 - i) SRSB will host 2017- Richelle spoke to this event. Will be hosted at St.FX in Antigonish. Please share with her any ideas on conference themes.
 - ii) CSAP will host 2018 - President Middleton spoke to this event. Discussions on location are in progress. NSSBA will also be hosting the CSBA Congress in 2018 so there will be a discussion of whether to combine the 2 events.

5. Appointment of Signing Officers

Finance Manager, Karen Budden, spoke to this.

It was MOVED and SECONDED (RITCHIE / MACLAUGHLIN)
that the members of the executive committee, treasurer, finance manager, and executive director be appointed signing officers for 2016-2017.

MOTION carried.

6. Appointment of Treasurer

The President gave a brief overview on the role of Treasurer and advised that all Directors willing to serve shall provide written notice and the new Treasurer will be appointed by the Executive Committee. Directors who are not in attendance will be informed of the opportunity to submit their names.

Written notice should be put forward to the Executive Assistant (Danielle) by June 15th, 2016.

7. Appointment of Auditor

It was MOVED and SECONDED (MARGETTIE/ FOSTER)
that Porter Hetu be appointed as Auditor for 2016-2017.

MOTION carried.

8. Setting of 2016-2017 Affiliate Membership Fee

The Executive Director spoke to the background.

President Middleton recommends that the fee continue at \$25.00.

Following discussions, the BOD agreed that the fee will remain \$25.00.

It was MOVED and SECONDED (FOSTER / MARGETTIE)
that the Affiliate Membership Fee for 2016-2017 be set at \$25.00.

MOTION carried.

9. Standing Committee Representation for Coming year

The President advised the Directors that they have the right to sit on Standing Committees. If a Director decides that his/her board will be represented by someone else, the member school board must appoint that person.

Decisions should be sent to the NSSBA Executive Assistant (Danielle) by June 30th, 2016

a) Education Committee

The Education Committee is chaired by the Vice President. In addition to the representatives from member school boards. Jackeline Smith (BEA) and John Jerome (MK) are also members.

b) Communications Committee

c) Resolutions Committee & Nominations Committee

Given that we will have elections in the fall, it was agreed that appointments to the Resolutions Committee and the Nominations Committee will be delayed until early 2017.

ACTION: Directors to submit the name of the representative for the Education Committee and Communications Committee to Danielle by June 30.

10. New Business

a) Decision regarding the process for selecting the top three resolutions to present to the Minister

Following discussions, it was agreed that each director will consult with his/her board or chair and vice-chair and submit the top three resolutions to NSSBA Executive Assistant (Danielle) by June 30th.

It was MOVED and SECONDED (RICHELLE/ FOSTER)

that Each director will go back to his/her board or chair/ vice-chair and submit the top 3 Resolutions to Danielle by June 30th.

MOTION carried.

The Executive Director spoke to the background information required prior to presenting the resolutions to the Minister. The Minister will ask for details and background data to support each of the resolutions.

ACTION: Directors to submit the top three resolutions to Danielle by June 15.

ACTION: NSSBA will send email to the directors and copy their Board Chairs with a request for permission for Executive Director to connect with the superintendents to get needed information. NSSBA to ensure that all sources are presented to support all data in resolutions prior to meeting with the Minister.

b) Dissolution of the Self-Assessment Committee

The Self-Assessment and PD Steering Committee was dissolved at the June 1st meeting.

c) Dissolution of the By-law review committee

The President is seeking recommendation from the Directors, who were part of the By-law Review Committee, as to whether the committee should be dissolved, a new committee should be formed, or we should continue with the existing committee.

Following discussions, the decision was for the current By-law Committee to continue and review the outstanding articles which are up for debate.

A recommendation was made that the BOD review the By-laws regularly, possibly once a year.

ACTION: The existing by-law committee will address the outstanding by-law amendments for recommendation to the Board of Directors for possible debate at the 2017 AGM.

d) CSBA 2018 Ad Hoc Committee Members

The BOD has approved a motion to host the 2018 CSBA Congress in Halifax. President Middleton is seeking the formation of a planning committee. The NSSBA staff lead will be Communications Manager, Trish Smith

It was MOVED and SECONDED (SIMMS /LINDERS)

that the Board of Directors agree that structure of the planning Committee be composed of an Executive member, two NSSBA Directors, Communications Manager, and Contracted Support.

MOTION carried.

ACTION: Directors to indicate if they wish to serve on the 2018 CSBA organizing committee.

ACTION: Executive to name the CSBA organizing committee.

Past-president Ritchie and Jackie Foster left meeting at 12:49 p.m.

11. Date of Future Meetings

a) Board of Directors

- i) September 22nd and all day Friday, September 23rd
- ii) December 1st and 2nd
- iii) March 2nd and 3rd

b) Education Committee

- i) Thursday, September 22nd
- ii) December 1st
- iii) March 2nd

c) Fall Professional Development Session

The Executive Committee has selected the dates of November 17th (evening), 18th and the 19th.

Action items

ACTION: NSSBA will send email to the directors and copy their Board Chairs with a request for permission for Executive Director to connect with the superintendents to get needed information related to Resolutions. NSSBA to ensure that all sources are presented to support all data in resolutions prior to meeting with the Minister.

ACTION: The existing by-law committee will address the outstanding by-law amendments for recommendation to the Board of Directors for possible debate at the 2017 AGM.

ACTION: Directors to submit the top three resolutions to Danielle by June 15.

ACTION: Directors to submit the name of the representative for the Education Committee and Communications Committee to Danielle by June 30.

ACTION: Directors to indicate if they wish to serve on the 2018 CSBA organizing committee.

ACTION: Executive to name the CSBA organizing committee.

12. Adjournment

It was MOVED and SECONDED (LINDERS/MACLAUGHLIN):
that the Board of Directors meeting adjourn at 12:55pm.

Motion carried.

RESPECTFULLY SUBMITTED

Danielle Cottleau
recorder

Hank Middleton
chair